

LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Barn on Monday 18th November 2019 at 7 pm

PRESENT: Councillor C Allen – **Apologies**
Councillor C Ambrose Smith
Councillor D Ambrose Smith
Councillor P Cox
Councillor R Gasgarth
Councillor S Green
Councillor B Guittet-Carriere
Councillor D Jordan – VICE CHAIRMAN
Councillor S Kerridge – **Absent**
Councillor L Malkin
Councillor G Norman
Councillor M Stableford
Councillor J Weaver
Councillor C Webber – CHAIRMAN
Councillor J Webber

Also in attendance: Deputy Clerk

Members of the Public: 0

PUBLIC FORUM

No members of the public present

19/20.074 CHAIRMAN'S WELCOME

Chairman welcomed all councillors to the meeting.

19/20.075 APOLOGIES & ABSENCES:

Cllr S Kerridge – Absent
Cllr C Allen – Apologies – Accepted.

19/20.076 DECLARATIONS OF INTEREST:

Cllr S Green – Woodland Garden Interest

19/20.077 CONFIRMATION OF MINUTES

The Minutes of the Full Council meeting of 21st October 2019 and the Planning Sub-Committee of 4th November 2019 were confirmed as a true record and duly signed by the Chairman.

19/20.078 CHAIRMAN'S ANNOUNCEMENTS

A thank you letter was received from Littleport Royal British Legion thanking us for all our help and support for Remembrance.

The Chairman wished to extend a thank you to Cllr Lisa Malkin not only did she do a superb job with traffic management, she had also managed to secure some volunteers to help, with one already offering to help next year.

Clerks were requested to send an email reminder to all Councillors next year requesting all councillors that are able, to attend the parade.

Also, a thank you to Cllr J Webber, Cllr D Ambrose Smith and Cllr C Ambrose Smith for their contribution with holding workshops etc. at the Parish Conference representing Littleport Parish Council.

19/20.079 WOODLAND GARDEN – ACCESS/SANCTUARY LEASE

After discussions that this piece of land would be a nice addition to the woodland garden, not only to create a nice walk through to the garden it would also link nicely to the paddocks at a future date as well as an extra access for emergency services.

It was agreed that the Clerk would write to Sanctuary expressing an interest in having this included into the lease of the woodland gardens.

19/20.080 NEW POLICIES – FOR ADOPTION

The Clerk had provided each Parish Councillor with a copy of the following new Policies which were not currently in existence at the Parish Council and are required to be adopted in order to make the Parish Council compliant with current legislation:

- Freedom of Information Request Policy
- Vexatious Complaint Policy
- Complaints Procedure
- Co-Option Policy & Procedure
- Reserves Policy

Following discussion, it was AGREED that all of the above Policies would be adopted. These will now be placed on the website.

19/20.081 FINANCE

081.1 The Financial Statements of the Parish Council were signed by the Chairman as a true representation of the accounts held by the Parish Council.

081.2 A full printout of all payments and receipts between 21st October 2019 to 17th November 2019 was presented to all Councillors for their information.

081.3 No orders for payments required authorisation due to having been paid out of meeting.

081.4 The Chairman authorised the BACS payments to be made to staff.

19/20.082 GRANT APPLICATIONS

Further to the meeting of the full Council on 21st October 2019 the application for grant funding from Littleport Players was further discussed following receipt of information requested.

An email had been received stating the cost of the shed would be £1200.00 and they had already received a donation of £500.00. The email was asking the Parish Council for £500.00. This was agreed with an amendment that if the Littleport Players was unsuccessful in raising the £200.00 shortfall that the Parish Council would also grant this amount as it was felt that the productions that they put on are of such a great benefit to the community and are in great need of this to enable them somewhere for storage of props etc.

This amendment was accepted unanimously.

19/20.083 CLERKS' FOLLOW UP DIARY

Nothing to follow up on at the time of the meeting.

19/20.084 DISTRICT COUNCILLORS' REPORT

Operational Services Committee 18 November – approved the consultation regarding Climate Change Emergency for residents of the District to comment upon.

Cambridgeshire Parish Councils Conference took place on 15 November and was held in Huntingdon. We all attended in our capacity as both Parish and District Councillors, and David as the County Member also David gave a short presentation around the theme of Think Communities which East Cambs is supporting Littleport as a pilot for the District and County.

Jo was a speaker at one of the workshops during the afternoon on Community Engagement and Christine attended workshops around Neighbourhood plans and how to calculate our carbon footprint.

A very useful and informative day and would recommend attending the next one to all councillors

19/20.084 COUNTY COUNCILLOR'S REPORT

- The Combined Authority is made up of:- Cambridgeshire County Council, Cambridge City Council, East Cambridgeshire District Council, Fenland District Council, Huntingdonshire District Council, Peterborough City Council and South Cambridgeshire District Council.
- Shire Hall moving to Alconbury, but there will be satellite offices around the county including Ely
- Cambridgeshire is one of the very few counties to be increasing its Library service which are becoming more than a place for books
- Network Rail / County are working together to solve the problems associated with the new the Pedestrian Walkway under the bridge and the road layout.

ITEMS FOR NEXT AGENDA (16th DECEMBER) ARISING FROM THIS MEETING

No items from this agenda.

There being no further business the meeting closed at 7.53 pm.

Signed:

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Chairman

Dated:

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