

LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Barn on Monday 18th February 2019 at 6.52 pm

PRESENT: Councillor C Ambrose Smith
Councillor D Ambrose Smith – **Apologies**
Councillor F Brown – **Apologies**
Councillor P Cox
Councillor S Green
Councillor D Jordan – VICE CHAIRMAN – **Apologies**
Councillor S Kerridge
Councillor J Lee
Councillor L Malkin
Councillor D Murfitt – **Apologies**
Councillor G Norman
Councillor E Dos Santos
Councillor C Webber – CHAIRMAN
Councillor J Webber
Councillor A Wright – **Absent**

Members of the Public: 0

PUBLIC FORUM

None.

18/19.108 CHAIRMAN'S WELCOME

Chairman welcomed all councillors and members of the public to the meeting.

18/19.109 APOLOGIES & ABSENCES:

Cllr D Ambrose Smith – Apologies – Accepted.

Cllr F Brown – Apologies – Accepted.

Cllr D Murfitt – Apologies – Accepted.

Cllr D Jordan – Apologies – Accepted.

Cllr A Wright – Absent

18/19.110 DECLARATIONS OF INTEREST:

None.

18/19.111 CONFIRMATION OF MINUTES

The Minutes of the Full Council meeting of 21st January, the Planning Sub-Committee of 28th January and the Extraordinary Full Council meeting of 11th February 2019 were confirmed as a true record and duly signed by the Chairman.

18/19.112 CHAIRMAN'S ANNOUNCEMENTS

None for this meeting.

18/19.113 OPEN SPACES – NEW MOWER – B/FWD ITEM FROM 21ST JANUARY 2019

At the request of a few Councillors at the previous meeting the Clerks had undertaken some investigatory works in respect of the amount of 'hours' the mowers do over the course of a year. Cllr Norman also explained the rationale behind why, historically, the Parish Council have sought to replace one mower a year.

A synopsis of the work carried out by the mower was illustrated as follows:

The mowers are not commercial mowers. A narrower cut mower is required to cut between each grave and commercial mowers have wider cut lengths.

Mowers do not have 'hour' counters as they are not commercial. Each mower cuts approximately 6 acres of grass a minimum of 45 times per year, equating to:

$$6 \times 45 = 270 \text{ acres per annum}$$

In addition to the cemetery, the mowers are used for the following areas:

- Urban Art Project (old toilets)
- Allotments car park and pathways
- Pocket Park
- Padnal to the railway line
- Parsons Lane

The cost of new mower – approx. £2,500

Estimated resale value after 3 years of use - £400

Estimated resale value after 2 years of use - £1,600/£1,700

Each Councillor present received a copy of this synopsis for their information.

Following discussion, it was AGREED that a new quotation be sought for a replacement mower for the forthcoming season.

18/19.114 NEW CEMETERY – TRANSPORT STATEMENT FEE QUOTATIONS

In order for the planning application to ECDC to be submitted a transport statement is required to be lodged at the same time.

The Architect/Agent dealing with the application, A J Fleet, has obtained, on the Parish Council's behalf, two estimates for this statement and a decision is required as to which company to instruct.

The two quotes are as follows:

£2,450+VAT – M-EC. This quotation includes a speed survey.

£7,500+VAT – WSP. This quotation does not include a speed survey.

Both companies have indicated that they can complete the statement and submit the report by the end of March 2019.

Following discussion it was AGREED that the contract for the preparation of the transport statement be awarded to M-EC in the sum of £2,450 + VAT and the Clerks were instructed to inform AJ Fleet as soon as possible to request that the works be commenced.

18/19.115 FINANCE

115.1 The Financial Statements of the Parish Council were signed by the Chairman as a true representation of the accounts held by the Parish Council.

115.2 Payments made out of meeting from 21st January to 17th February 2019 are listed on the attached spreadsheet for information.

115.3 No orders for payments required authorisation due to having been paid out of meeting which are listed on the attached spreadsheet as mentioned at 115.2 above.

0115.4 The Chairman authorised the BACS payments to be made to staff.

18/19.116 CLERKS' FOLLOW UP DIARY

The Clerk had, at the request of Councillors, drawn up a list of duties carried out by the groundsmen with a view to comparing services provided by other Parishes in the surrounding area and what the cost of any of these services would be to the Parish Council if they were to be, in the future, outsourced. Each Councillor present received a list of the works carried out at both the Cemetery and other Open Spaces around the village.

The results of the further enquiries would be brought back to the next meeting of the Parish Council on 18th March 2019.

An audit of play equipment will be undertaken by the Amenities Sub-Committee when the weather gets warmer with a view to compiling a comprehensive list for remedial works and/or replacements. The Clerks were requested to ensure that this audit coincided with the annual inspection by Wicksteed.

We are currently in the process of updating our contact information for all allotment holders and all holders have been written to enclosing new updated terms of tenancy and a request for information.

18/19.117 DISTRICT COUNCILLORS' REPORT

CAS updated the meeting on the news received from the Combined Authority in respect of the agreement by the Department for Transport for an eight-car train service operating, during peak periods, between Cambridge and King's Lynn. This will result in platform 2 at Littleport to 167 meters to accommodate the eight-car trains and the provision of step free access to platform 1. The works to do these modifications is expected to commence in October 2019 with the infrastructure being completed by Summer 2020.

PC/CAS/JW updated those present on the current situation in respect of ECDC's local plan following receipt of the Planning Inspector's modifications letter.

There will be a recommendation to full Council on 21 February 2019 (agenda item 14) to withdraw the emerging Local Plan and to revert to the Local Plan of 2015. This is in the light of the inexplicable and bizarre Inspectors report received recently. The local plan would be so changed as to become unrecognisable. No rationale was offered by the Inspector for any of the required changes and the additional numbers of houses in undeliverable locations (including Littleport) which would make the new local plan immediately open to challenge.

The modifications required by the Inspector included deleting the policy for higher access disability standards for example. A link to the Strategic Planning Manager's report and the Inspectors Note regarding her examination is stated below.

<https://www.eastcambs.gov.uk/sites/default/files/agendas/28%20fc210219%20T208.pdf> – Report.
<https://www.eastcambs.gov.uk/sites/default/files/agendas/30%20fc210219%20T208%20Ap1B.pdf> – Inspector's Note.

18/19.118 COUNTY COUNCILLOR'S REPORT

None received for this meeting due to apologies having been submitted.

ITEMS FOR NEXT AGENDA ARISING FROM THIS MEETING

Nothing arising.

There being no further business the meeting closed at 7.42 pm.

Signed:

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Chairman

Dated:

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Littleport Parish Council - Transactions - 22 January to 17 February 2019

Account	Date	Ref.	Details	Monies In	Monies Out
	22/01/2019		B/Fwd Balance	30481.42	0.00
JLOOSLEY	22/01/2019	104551	Purchase Payment	0.00	2229.60
ECDC	22/01/2019	104552	Purchase Payment	0.00	156.33
TRAVIS	22/01/2019	104554	Purchase Payment	0.00	27.72
CGM	22/01/2019	104555	Purchase Payment	0.00	264.00
	22/01/2019	1	Black Horse Drove - Phone bc	0.00	420.65
	23/01/2019	Stamps	Stamps	0.00	58.00
HANCHETS	24/01/2019	Chq 102378	Sales Receipt	145.00	0.00
	23/01/2019	BACS	Wages - Jan	0.00	4973.18
	24/01/2019	PAYE	PAYE - Jan	0.00	548.40
	24/01/2019	NIC	NIC - Jan	0.00	844.43
	24/01/2019	Pensions	Pensions - Jan	0.00	170.31
HANCHETS	25/01/2019	Chq 102372	Sales Receipt	145.00	0.00
EON	31/01/2019	DD Eon	Purchase Payment	0.00	29.37
FUELCARD	03/02/2019	DD Fuel	Purchase Payment	0.00	37.64
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AFNET	04/02/2019	104562	Purchase Payment	0.00	28.50
WALLER	04/02/2019	104566	Purchase Payment	0.00	76.34
	05/02/2019	GB07883677	National Pen	0.00	118.79
	05/02/2019	24392360	Insurance	0.00	248.06
EON	06/02/2019	DD Electricity	Purchase Payment	0.00	8.07
FUELCARD	10/02/2019	DD Fuel	Purchase Payment	0.00	56.83
FUELCARD	10/02/2019	DD Fuel	Purchase Payment	0.00	56.83
PWLB	12/02/2019	DD PWLB	Purchase Payment	0.00	4092.90
	12/02/2019	TRANS	Bank Transfer	0.00	500.00
MISCCEME	12/02/2019	H L Perfit - Barrett/Jackama	Sales Receipt	145.00	0.00
ELYFS	14/02/2019	Allen - chq 539338	Sales Receipt	550.00	0.00
BT	16/02/2019	DD BT	Purchase Payment	0.00	51.30
FUELCARD	17/02/2019	DD Fuel	Purchase Payment	0.00	52.07
TOTALS				£ 985.00	£ 12,409.31

Bank Balances at 18 February 2019 (Sage)

Name	Balance
Bank Current Account	12497.89
Bank Premium Deposit Account	123250.55
Bank CIL Deposit Account	60413.10
Bank High Interest Deposit Acc.	74189.00
Bank Emerg. Reserve Dep Acc.	13946.75
Bank Youth Account	170.15
30 day Notice Savings Account	54944.29
Unity Trust Bank Current Acc.	500.00
Unity Trust Bank Deposit Acc.	0.00
Petty Cash	21.61
TOTAL AT BANK	£ 339,933.34