

# LITTLEPORT PARISH COUNCIL

Council Offices: The Barn, Main Street, Littleport, Ely, Cambridgeshire CB6 1PH

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Clerk to the Council: Mrs Su Field

Deputy Clerk: Mrs Vikki Austin



**Members of the Council are summoned to a Meeting of Littleport Parish Council  
To be held on Monday 17<sup>th</sup> December 2018 at 7pm or at the conclusion of the preceding Planning Sub-  
Committee whichever is earlier**

## A G E N D A

**Ten minutes at the beginning of the meeting are allocated to the public to express a view on matters relating to the agenda.  
The public are welcome to stay and observe the entire meeting.**

- 18/19.079 Chairman's Welcome.
- 18/19.080 To receive and approve apologies and absences.
- 18/19.081 To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Council's Code of Conduct and from any officers.
- 18/19.082 To confirm the Minutes of the Parish Council meeting of 19<sup>th</sup> November 2018 and the Planning Sub-Committee Minutes of 26<sup>th</sup> November 2018 (lilac paper).
- 18/19.083 Chairman's Announcements.
- 18/19.084 Village Hall – Quotations for repair of entrance hall flooring
- 18/19.085 Rialtas Business Solutions Ltd – Quotation for new accounting software package
- 18/19.086 Finance:
- 086.1 Financial Statements – to be tabled
  - 086.2 Confirm payments from 20<sup>th</sup> November to 16<sup>th</sup> December 2018 – to be tabled
  - 086.3 Authorise signing of orders for payments
  - 086.4 Authorise BACS payments to staff
- 18/19.087 The Clerk to report on the Follow Up Diary (for information only)
- 18/19.088 To receive verbal (or written) reports from District Councillors
- 18/19.089 To receive verbal (or written) report from County Councillor

*Su Field*

Su Field, Clerk to the Council