

LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Barn on Monday 15th October 2018 at 7.00 pm

PRESENT:

- Councillor C Ambrose Smith
- Councillor D Ambrose Smith
- Councillor F Brown
- Councillor P Cox
- Councillor S Green
- Councillor D Jordan – VICE CHAIRMAN
- Councillor S Kerridge – **Absent**
- Councillor J J B Lee – **Absent**
- Councillor L Malkin
- Councillor D Murfitt
- Councillor G Norman – **Apologies – Holiday**
- Councillor E Dos Santos
- Councillor C Webber – CHAIRMAN
- Councillor J Webber
- Councillor A Wright – **Apologies – Personal**

Members of the Public: 0
Also present the Clerk and the Deputy Clerk.

PUBLIC FORUM

No members of the public present.

18/19.057 CHAIRMAN'S WELCOME
The Chairman welcomed all those present to the meeting.

18/19.058 APOLOGIES & ABSENCES:
Cllr G Norman – Holiday – Accepted
Cllr A Wright – Personal – Accepted
Cllr S Kerridge – Absent – no apologies received
Cllr J Lee – Absent – no apologies received

18/19.059 DECLARATIONS OF INTEREST:
Deputy Clerk – item 18/19.067.

18/19.060 CONFIRMATION OF MINUTES:
The Minutes of the Full Council meeting of 17th September 2018 and the Planning Sub-Committee meeting of 24th September 2018 were confirmed as a true record and signed by the Chairman accordingly.

18/19.061 CHAIRMAN'S ANNOUNCEMENTS:
None for this meeting.

18/19.062 CEMETERY – BENCHES (TO DISCUSS REPLACEMENTS)
Cllr L Malkin raised the issue of the state of the benches in the cemetery which are now not fit for purpose (being rotten). The Deputy Clerk had undertaken some investigations concerning replacement benches and provided those present with examples of 5 different ones, two made of wood and three made of recycled plastic.
The following costs were presented to the Council:

Glasdon UK	Lowther (recycled plastic)	£450 + VAT each
Glasdon UK	Larbreck (100% wood)	£858 + VAT each
Earth Anchors Ltd	Centenary (Iron frame, wooden slats)	£640 + VAT each
Earth Anchors Ltd	Meridian Heavy Duty (100% wood)	£415 + VAT each
Earth Anchors Ltd	Forest Saver (recycled plastic)	£295 + VAT each

It was agreed that benches made of recycled plastic would be more hardwearing and easier to keep maintained.

It was AGREED to replace the two benches currently in the cemetery with new recycled plastic ones and it was further AGREED to purchase an additional one.

The Clerks were instructed to place an order for 3 x Forest Saver benches from Earth Anchors in the sum of £295 plus VAT each.

An item on how the Parish Council may fund the purchase of benches at the new cemetery would be placed on an appropriate agenda in the future.

18/19.063 FINANCE:

063.1 The Financial Statements of the Parish Council were signed by the Chairman as a true representation of the accounts held by the Parish Council.

063.2 The following payments were made out of meeting from 18th September 2018 to 14th October 2018:

Chq NO	Payee	Amount
104463	Balfour Beatty (CCTV)	£ 875.34
104464	SLCC (Book - The Good Council Admin)	£ 103.99
104465	Mileage S Field	£ 56.70
104466	Mileage V Austin	£ 62.10
104467	There But Not There (Tommy)	£ 776.30

063.3 The following orders for payments were duly authorised:

Chq NO	Payee	Amount
104468	The Port (Contribution for rent increase)	£ 240.00
104469	CGM - Grass Cutting	£ 346.80
104470	Allen's Skip Hire	£ 92.40
104471	Travis Perkins	£ 15.84
104472	Trade UK	£ 31.27
104473	Thurlow Nunn	£ 71.59
104474	G J Pecks (Mower)	£ 2,880.00
104475	AF Networks (Antivirus)	£ 50.00
104476	G Murfett Cleaning Mark A Bennett Plumbing and Heating	£ 88.00
104477	Services	£ 142.51
104478	Branching Out	£ 597.20
104480	Glasdon UK (Bins)	£ 3,197.76
104481	The Copier Warehouse	£ 26.99
104482	Victoria Tyres (Puncture)	£ 24.00
104483	Suregreen (Half Round Rails Play Area)	£ 127.86
104484	HEY Bendals	£ 59.03
104485	Compleat Office (Stationery)	£ 15.00
104486	CAPALC (training V Austin)	£ 75.00
104487	Littleport Leisure (Grass Cutting)	£ 547.20
104488	PKF (External Audit)	£ 720.00

104489	Littleport Village Hall (Community Hub)	£	50.00
104493	ECDC (Planning New Cemetery)	£	4,871.00
104492	Clear View (CCTV)	£	3,676.32

063.4 The Chairman authorised the BACS payments to be made to staff.

18/19.064 FOLLOW UP DIARY
No items for this agenda.

18/19.65 DISTRICT COUNCILLORS' REPORT
CAS reported that a report on the progress of the future of the Mepal Outdoor Centre had been presented to the Asset Development Committee at ECDC.

18/19.066 COUNTY COUNCILLOR'S REPORT
DAS updated the meeting on the following:

- Had attended a Members Seminar on mental health issues which had been very useful and practical in addition to being very sobering.
- The Transport Investment Plan (TIP) Scheme List had been presented to the Economy and Environment Committee. The Committee approved the TIP 2018 comprising of over 800 schemes from 5 local authorities. The work currently being carried out by Littleport Parish Council to establish a new transport plan for Littleport will add detail to the four schemes already listed for Littleport.
- An item on additional support to the Children's Services Budget had been presented to the Children & Young People Committee. The Committee recommended to the General Purposes Committee that £3.413m is allocated towards the CYP domain to address significant pressures facing the Children's Services budget.

As a matter of interest, 28 new schools within the county are planned over the next ten years.

FB stated that it was good to see that the resurfacing works on the A10 had commenced. DAS reiterated the message that if anyone has any issues with roads and verges that these should be reported via the CCC website.

EXCLUSION OF THE PRESS AND PUBLIC – CONFIDENTIAL MATTERS

18/19.067 Staff Issues

The Deputy Clerk left the meeting whilst this item was discussed.

It was AGREED that the Deputy Clerk be confirmed in post having now completed her 3 month probationary period and that in recognition of the training that she had undertaken her scale point be increased from 25 to 26 (pro rata).

ITEMS FOR FULL COUNCIL ON 19TH NOVEMBER 2018

Nothing arising from this agenda.

There being no further business the meeting closed at 7.25 pm.

Signed:

Chairman

Dated: