

LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held at The Barn on Monday 19th March 2018 at 7 pm

PRESENT: Councillor C Ambrose Smith
Councillor D Ambrose Smith
Councillor P Cox
Councillor S Green
Councillor D Jordan
Councillor S Kerridge
Councillor J Lee
Councillor L Malkin
Councillor D Murfitt
Councillor E Dos Santos
Councillor C Webber – Chair
Councillor J Webber
Councillor A Wright

Members of the Public: 0

Also present the Clerk and the Clerk Emeritus.

PUBLIC FORUM

None.

17/18.123 CHAIRMAN'S WELCOME

The Chairman welcomed all those present to the meeting.

17/18.124 APOLOGIES & ABSENCES:

Cllrs Brown and Norman – apologies.

17/18.125 DECLARATIONS OF INTEREST:

Cllr C Webber – item 17/18.132.

17/18.126 CONFIRMATION OF MINUTES:

The Minutes of the ordinary Parish Council meeting of 19th February 2018 and the Minutes of the Planning Sub-Committee of 19th February and 12th March 2018 were signed by the Chairman as a true representation of business transacted.

17/18.127 [NUMBER MISSED OFF OF AGENDA]

17/18.128 CHAIRMAN'S ANNOUNCEMENTS:

An agreement is due to be signed to import clay onto the site of the new Cemetery to raise the ground levels to facilitate the further design/construction. This agreement is at nil cost to the Council.

The transfer of the Paddocks land from ECDC has now been signed and returned to the solicitor. It is hoped that this will be completed within the next couple of weeks.

The Chairman and Clerk have a meeting with the local Highways Officer next week to identify those areas of white and yellow lines that need refreshing throughout the village. It is hoped that all of these costs will be met by the County Council during the forthcoming financial year.

A meeting took place with representatives from the Police last week and it is planned to bring forward to the next meeting some actions for the Parish Council to consider in respect of crime prevention issues.

17/18.129 LAND AT WHITELANDS – OFFSITE OPEN SPACE CONTRIBUTION (b/fwd from 19th February 2018)

As requested at the last meeting, Cllr J Webber had been in communication with both the Planners at ECDC and Pegasus (the agents acting on behalf of Cannon Kirk) in respect of the last parcel of land on the Highfields Estate.

The draft plans that are currently being developed are of a lot looser design than other areas on Highfields and whilst open space provision has been included within those plans, there is a shortfall under the National Planning Framework. To offset this shortfall the Developers have been requested by Planners to approach the Parish Council with a view to offering a financial contribution in lieu of further open space.

During discussions it had been suggested that this may be a sum which would be advantageous to the Parish Council in progressing other open space areas, ie The Paddocks. ECDC require notification from the Parish Council as to whether they are in agreement for this proposal "in principle".

It was AGREED that the Clerk communicate confirmation to ECDC that they are "in principle" in agreement with this proposal.

17/18.130 RELATIONSHIP AGREEMENT WITH VILLAGE HALL COMMITTEE

Councillors had been provided with a draft Relationship Agreement between the Parish Council and the Village Hall Committee wherein roles and responsibilities were set out. Councillors were happy with the content of the agreement and it was AGREED that this would now be provided to the Village Hall Committee for their consideration prior to signing.

17/18.131 PARKING ISSUES

In Cllr F Brown's absence, as sponsor for this item, it was agreed that this be deferred to the meeting to be held on 16th April 2018.

17/18.132 TO APPOINT A NOMINATIVE TRUSTEE FOR A 4 YEAR TERM TO LITTLEPORT TOWN LANDS CHARITY

Cllr J Lee took the chair for this item.

Cllr S Kerridge's 4 year term as the nominative trustee on Town Lands Charity had now come to an end and she was asked whether she wished to be considered for re-appointment. SK agreed that she was.

Cllr D Jordan also requested that she be considered for the role.

A vote was then taken and Cllr S Kerridge was duly re-elected as the Nominative Trustee on Town Lands Charity until 2022.

17/18.133 SECTION 137 GRANTS

An application had been received from the newly formed Littleport Highfields Residents Association for grant monies to facilitate their work going forward.

Monies are available within this current financial year for a donation but Councillors would like to receive further information from the Residents Association in respect of their anticipated role.

Councillors are minded to support the application but need to know what the Management Company currently do, what sort of representation the Residents Association will have on the board of the management company and also wished to see that the Residents Association are fully and correctly constituted before agreeing to a contribution.

It was AGREED that this decision be conveyed to the Association by the Clerk with an assurance that the Parish Council will look at this application in May or June 2018.

17/18.134 FINANCE:

134.1 The Financial Statements of the Parish Council were signed by the Chairman as a true representation of the accounts held by the Parish Council.

135.2 The following payments were made out of meeting from 20th February 2018 to 18th March 2018:

Cheque/DD	Payee	Amount
DD	Anglian Water	9.30
DD	Fuel Card	40.01
DD	Fuel Card	56.89
DD	PWLB	4177.60
DD	BT	50.62
DD	NEST	45.16
DD	CNG	80.28
DD	B Gas	58.52
DD	Barclays Bank Wages	5342.29
104333	ECDC Neighbourhood Watch	90.00
104334	G T R Motors	40.00

134.3 The following orders for payments were duly authorised:

Cheque/DD	Payee	Amount
104335	Allen's Skip Hire	165.60
104336	Clearview	154.80
104337	Copier Warehouse	25.06
104338	Ernest Doe	113.55
104339	HEY Bendalls	600.00
104340	Information Commissioners	35.00
104341	James Lee Electrical	336.56
104342	G Murfet	88.00
104343	G & J Peck	101.97
104344	Ratcliff Land Surveys	1242.00
104345	Sage	216.00
104346	Start Traffic Management	562.80
103347	Thurlow Nunn Standen	44.73
104348	Travis Perkins	8.11
104349	Petty Cash	100.00
104350	Post Office Counters	56.00
104351	Spotted in Ely	49.00

134.4 The Chairman authorised the BACS payments to be made to staff.

17/18.135 FOLLOW UP DIARY

Nothing to report for this meeting.

17/18.136 DISTRICT COUNCILLORS' REPORT

CAS – A consultation has begun on Amey Cespa's plans to build a £200m energy from waste plant at Waterbeach. The link to the consultation will be posted on the Parish Council website for anyone wishing to comment.

DAS – Financial grants from the District Council were agreed today. A new strategy had also been launched dealing with families in poverty. A copy of this strategy would be made available to the Clerk for anyone wishing to read it.

JW – ECDC are aware that the street cleaning regime has fallen well below par recently and it is hoped that once the Waste Team are back in-house (1st April 2018) the situation will improve dramatically.

DAS – Councillors had requested that officers consult Parish Councils in order to identify problem areas.

17/18.137 COUNTY COUNCILLOR'S REPORT

Full Council taking place on 20th March and one of the items was a proposal that perhaps the County Council should move from their current accommodation at Shire Hall to another location.

DAS had also attended a very interesting workshop on the role of libraries across the County. The County Council is looking to expand their use in the future. The County currently has 31 libraries and 3 mobile libraries.

ITEMS FOR FULL COUNCIL ON 16TH APRIL 2018

Parking Issues

There being no further business the meeting closed at 7.37 pm.

Signed:

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Chairman

Dated:

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DRAFT