

## LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Barn on Monday 17<sup>th</sup> July 2017 at 7.15pm

PRESENT: Councillor C Ambrose Smith  
Councillor D Ambrose Smith  
Councillor P Cox  
Councillor S Green  
Councillor D Jordan  
Councillor G Norman  
Councillor E Dos Santos  
Councillor C W Webber  
Councillor J Webber  
Councillor A Wright

Members of the Public:  
Also present the Clerk and Clerk Emeritus

PUBLIC FORUM  
None

17/18.023 CHAIRMAN'S WELCOME  
The Chairman welcomed all those present to the meeting.

17/18.024 APOLOGIES & ABSENCES:  
Cllrs Brown, Lee, Malkin, Murfitt and Kerridge – Apologies.

17/18.025 DECLARATIONS OF INTEREST:  
None

17/18.026 CONFIRMATION OF MINUTES:  
The Minutes of the Planning Sub Committee, Resources Sub Committee and Full Council meetings of 19<sup>th</sup> June 2017 were signed by the Chairman as an accurate record of those meetings.

17/18.027 CHAIRMAN'S ANNOUNCEMENTS:  
The Chairman announced that the winner of this year's Allotment of the Year award would be awarded to Mr Geoff Cox following an inspection of the allotments by the Amenities Sub-Committee on Monday 10<sup>th</sup> July 2017.  
The Clerk Emeritus undertook to write to Mr Cox informing him of his award.

17/18.028 FINANCE:  
028.1 Financial Statements  
The current financial statements had been circulated with the agenda and these were accepted as a true representation of the accounts.

028.2 Confirmation of Payments from 20<sup>th</sup> June 2017 to 16<sup>th</sup> July 2017  
The following payments were made out of meeting:

Cheque/DD	Payee	Amount
DD	Anglian Water	14.23
DD	Anglian Water	148.40
DD	Anglian Water	50.62
DD	Anglian Water	48.77
DD	Anglian Water	13.87

DD	Fuel Card	24.05
DD	Fuel Card	84.53
DD	E.on	7.38
DD	BT	51.00
DD	Fuel Card	51.57
DD	E.on	61.55
DD	CNG	32.52
DD	BT	527.36
DD	British Gas	79.63
DD	Fuel Card	56.48
DD	Barclays Bank Wages & HMRC	6659.77
DD	E.on	22.51
104204	Petty Cash	100.00
104205	Clearview	6527.40
104206	ThePort	156.68

#### 028.3 Authorise signing of orders payment

The following payments to be made following this meeting are as follows:

Cheque/DD	Payee	Amount
104207	Allen's Skip Hire	70.80
104208	Branching Out	149.85
104209	Copier Warehouse	30.55
104210	CGM Group	131.91
104211	Clearview	1068.60
104212	ESPO	99.81
104213	Fenland Leisure Products	188.40
104214	Fenland Fire Appliance	80.22
104215	Littleport Leisure	200.00
104216	G Murfet	88.00
104217	Travis Perkins	297.41
104218	Thurlow Nunn Standen	12.55
104219	Sherriff Amenity - Agrovista	71.68
104220	K Batey	160.00

#### 028.4 Authorise BACS Payments to Staff

The BACS payments for staff salaries were approved.

#### 17/18.029 CLERK'S FOLLOW UP DIARY:

The Clerk informed the meeting that she had reported the "smell" (from sewerage) from the drain at the Allotments to the Environment Agency who would be following this matter up. The Clerk was requested to also report a regular occurrence of an unpleasant odour emanating from drains near to Three Horseshoes Corner (along Wisbech Road).

#### 17/18.030 CCTV PROVISION - UPDATE

The Chairman updated the meeting on the report that had been received from Clearview concerning the condition of wiring and control boxes within the CCTV system. This report had been produced following the remedial works that had been done when it had been discovered that internal grade Cat5 wiring had been used instead of external grade which was causing issues with the supply of power to the cameras. Clearview had broken down their report into 4 separate options with quotations for each element of work.

Prudent financial management has ensured that there is money within the budget for all these works to be carried out and it was AGREED that the Clerk instruct Clearview to carry out the works as per their quotation dated 5<sup>th</sup> July 2017.

Cllr Wright requested confirmation that this matter had been the subject of a tender exercise and appropriate scrutiny and the Chairman and Clerk confirmed that several companies had been approached to do the upgrade work and that Clearview had been selected as the most comprehensive and experienced contractor. This matter had been before full Council in March, April and June of this year and the minutes of those meetings reflect the discussions held and information provided to those members present.

17/18.031 DISTRICT COUNCILLORS REPORT:

The Clerk had previously circulated to all members the infrastructure update report in respect of ECDC.

CAS - The Ely Southern bypass had unfortunately been pushed back to late summer due to the removal of an overhead high voltage electricity cable taking longer than expected.

The Leisure Centre is progressing well and it is anticipated that work will continue through the summer to make the building watertight by autumn.

The Cinema and some restaurants are now open and the 125 service is providing a bus link to the site.

The Littleport Schools and Leisure complex is still on track to open in September.

A contractor has been selected and is due to start work on the new Ely Commuter Car Park in August 2017, there is a 12 week construction programme.

The tender invitation documents in respect of the expansion of the Littleport Station Car Park are due to go out shortly and it is envisaged that work is expected to start on site in late 2017.

A14 works are continuing with further work on the 750m River Great Ouse viaduct and excavation of the borrow pits. The new bypass and widened A14 will open to traffic in 2020.

DAS - An independent pay review had been undertaken for all District Councillors and at their last full council meeting councillors had voted to accept the recommendations for an increase to their allowances.

DAS has also been made Chairman of the Community Services Committee following a reorganisation of committees at ECDC.

17/180.32 COUNTY COUNCILLORS REPORT:

DAS confirmed that he had been appointed to the Economy and Environment Committee at the County Council and would be undertaking further training in respect of the wide ranging responsibilities of this committee.

DAS updated the meeting concerning the review of the A10 (from Cambridge to Kings Lynn) that is currently being undertaken and whilst it was acknowledged that the stretch of road from Littleport to Brandon Creek, in particular, is one of the worst stretches of the road, until the full report is received no further information as to possible upgrade is available.

There being no further business, the meeting closed at 7.43pm

Signed:

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Chairman

Dated:

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