

LITTLEPORT PARISH COUNCIL

Minutes of the **Parish Council Annual General Meeting** held in The Village Hall on Monday 15th May 2017 at 6.57 pm

PRESENT:

- Councillor C W Webber
- Councillor C M Ambrose Smith
- Councillor D I Ambrose Smith
- Councillor P M Cox
- Councillor S Green
- Councillor D Jordan
- Councillor J J B Lee
- Councillor L Malkin
- Councillor G Norman
- Councillor E Dos Santos
- Councillor J Webber
- Councillor A N Wright – Apologies

Also present the Clerk and Clerk Emeritus
Also present 12 Members of the Public

AGM.01 CONFIRMATION OF MINUTES:

The Minutes of the Annual General Meeting which took place on 16th May 2016 were signed as a correct record.

AGM.02 ELECTION OF CHAIRMAN FOR YEAR 2017/18:

Cllr C Webber was proposed as Chairman by Cllr Cox and seconded by Cllr Green. Cllr C Webber was duly elected, unopposed, to serve as Chairman for the year 2017/18.

AGM.03 SIGNING OF ACCEPTANCE OF OFFICE:

Cllr C Webber his acceptance of office in the presence of the Clerk.

AGM.04 ELECTION OF VICE CHAIR FOR YEAR 2016/17:

Cllr Jordan was proposed as Vice Chairman by Cllr Green and seconded by Cllr Dos Santos. Cllr Jordan was duly elected, unopposed, to serve as Vice Chairman for the year 2017/18.

AGM.05 DECLARATIONS OF INTEREST:

None.

AGM.06 APOLOGIES & ABSENCES:

Cllrs Wright and Kerridge – apologies received. Cllr Murfitt absent.

AGM.07 TO ADOPT TERMS OF REFERENCE FOR NEW COMMITTEE STRUCTURE:

Further to discussions which had taken place in full Council meetings in February and March 2017, the new Terms of Reference for the new streamlined committee structure (Resources Sub-Committee, Amenities Sub-Committee and Planning Sub-Committee) were signed by the Chairman as evidence of adoption.

AGM.08 TO APPOINT MEMBERS OF NEW COMMITTEES:

In accordance with the Parish Council's constitution, the Vice Chairman of full Council,

Cllr Jordan, is duly appointed to the position of Chairman of the Resources Sub-Committee. Cllr Lee, was duly appointed as Vice Chairman of Resources Sub-Committee. In accordance with Parish Council's constitution, the Chairman and Vice Chairman are appointed ex officio members of all sub-committees. Cllr Norman was duly appointed as Chairman of Amenities Sub-Committee and Cllr J Webber was duly appointed Vice Chairman of Amenities Sub-Committee. Cllr Lee was duly appointed as Chairman of Planning Sub-Committee and Cllr Norman was duly appointed as Vice Chairman of Planning Sub-Committee. The members of the respective Sub-Committees are listed in the appendix to these Minutes. At the first meeting of each Sub-Committee, Champions will be appointed to be responsible for individual areas of responsibility.

AGM.09 ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS:
The Clerk provided the Chairman with a copy of the Standing Orders and Financial Regulations which were duly signed by the Chairman in confirmation of adoption for the forthcoming year. The new Parish Council policy concerning the CCTV system was also adopted and duly signed by the Chairman.

There being no further business the meeting closed at 7.12 pm.

Signed:
Chairman

Dated: