

# LITTLEPORT PARISH COUNCIL

Minutes of the Planning Committee Meeting held in the Barn on Monday 8<sup>th</sup> May 2017 at 7.00 pm

PRESENT: Councillor J J B Lee  
Councillor C M Ambrose Smith  
Councillor D I Ambrose Smith  
Councillor P M Cox  
Councillor D Jordan  
Councillor S Kerridge  
Councillor L Malkin  
Councillor D Murfitt  
Councillor G Norman  
Councillor C Webber

PL16-17.63 PUBLIC QUESTION TIME  
None.

PL16-17.64 APOLOGIES  
Cllrs S Green and E Dos Santos.

PL16-17.65 DECLARATIONS  
None.

PL16-17.66 INCIDENT AT LITTLEPORT CEMETERY

The Clerk had provided all those members present with a written report on the incident that had occurred at Littleport Cemetery on Monday 17<sup>th</sup> April whereby a resident had entered the Cemetery via the Parsons Lane entrance as a short cut to the One Stop on Wisbech Road and had been inadvertently "locked in". When discovering his predicament, the resident felt his only option to exit the Cemetery was to climb over the gate and, unfortunately, had lost his footing resulting in a fall.

In discussion with the Head Groundsman and Chairman of Cemetery Committee it had been agreed that new signage would be installed at both gates of the Cemetery reminding people of the opening and closing times (opens daily at 8am and closes 1 hour before sunset) the procedure for the closure of the Cemetery daily (10 minutes between each gate being closed) and the inclusion of the Head Groundsman's mobile telephone number in case of emergency.

Following discussion an amendment to this procedure was put forward and it was AGREED that the following procedure would now be employed by the relevant staff:

1. Grounds staff will park at the Parsons Lane entrance to the Cemetery and will walk through the Cemetery to the gates at Wisbech Road.
2. Gates at Wisbech Road will then be locked.
3. During walk back through the Cemetery to Parsons Lane grounds staff will visually check to ensure that there are no persons within the Cemetery.
4. Parsons Lane gate will then be locked.

This information would also be relayed to the resident who had had the injury.

PL16-17.67 NEW STREET NAME REQUEST – SITE AT BACK LANE

Following discussion it was AGREED that the name of "Moors Close" be submitted to the District Council for consideration for the new development at Back Lane.

PL16-17.68 To consider the following Planning Applications:-

- a) **17/00480/FUL – 28 Ten Mile Bank – Single storey rear extension (retrospective). Applicant : Mr & Mrs S & C A Palmer**  
No comments.

- b) **17/00664/FUL – 11 Jersey Way – Single storey rear extensions. Applicant : Mr Nigel Bolton**  
No comments.
  
- c) **16/01741/FUM – The Home, 3 Saxon Business Park – Enlargement of container storage site (retrospective). Applicant : Steven Layn Holdings**  
The Parish Council consider that this application should be refused on the grounds of over use of the site which is now believed to be detrimental to the visual amenity of the locality.
  
- d) **17/00616/FUL – 40 Parsons Lane – Single storey extension. Applicant : Mr N West & Ms K Paul**  
No comment.
  
- e) **17/00224/FUL – 25 High Street – Proposed two storey detached house (amendment to garage roof and windows to first floor to be obscured glazed). Applicant : Mr Jordan Day**  
No comment.
  
- f) **17/00563/FUL – Compound 1 Saxon Business Park – Siting of 44 square metre modular office building and 14.5 square meter staff welfare modular building. Operation and parking of 5 commercial vehicles and the storing of construction material stock in association with the applicants business. Applicant : Mr Jerry Dews**  
The Parish Council would like to see some sort of screening of this site from the road but no material objection to the application.

Meeting ended at 7.45pm

Signed:

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CHAIRMAN

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DATE