

LITTLEPORT PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Barn on Monday 16th January 2017 at 7.20pm

PRESENT: Councillor S Green
Councillor D Jordan
Councillor J J B Lee
Councillor L Malkin
Councillor D Murfitt
Councillor G Norman
Councillor C W Webber
Councillor A Wright

Members of the Public: 0

Also present the Clerk and Clerk Emeritus

16/17.094 CHAIRMAN'S WELCOME:
The Chairman welcomed all to the meeting.

16/17.095 APOLOGIES & ABSENCES:
Cllr Kerridge – Apologies
Cllrs Brown and Dos Santos – Absent
Cllrs C M Ambrose Smith, D Ambrose Smith, J Webber and P Cox joined the meeting at 7.35pm.

16/17.096 DECLARATIONS:
None

16/17.097 MINUTES:
The following Minutes were signed by the Chairman as true and accurate: Finance Committee – 19th December 2016, Full Council – 19th December 2016 and Planning Committee – 9th January 2017.

16/17.098 CHAIRMAN'S ANNOUNCEMENTS:
The Chairman informed the meeting that the Clerk Emeritus was now working a 3 day week (Monday-Wednesday) and that the Clerk will, in due course, be looking at the office staffing requirements and report her findings to the Administration Committee for implementation approval.

16/17.099 FINANCE COMMITTEE RECOMMENDATIONS:
The recommendations of the Finance Committee which took place immediately prior to this meeting of the full council were accepted.

16/17.100 CLERK'S FOLLOW UP DIARY:
The Trees Officer from ECDC had conducted a survey of trees at Brandon Creek picnic area and this had been submitted to the County Council. Confirmation has been received by the County Council that they will be carrying out their own independent survey and will be carrying out any works identified.
The Agreement with Cambridgeshire Constabulary has now been signed and it is anticipated that the Police will be 'moving in' from the end of February.

16/17.101 FOLLOW UP FROM MEETING WITH VILLAGE HALL COMMITTEE ON 14TH JANUARY 2017

Some Parish Councillors (those not connected with the Village Hall Committee (“VHC”) met with representatives of VHC to discuss the works required to be carried out to the fabric of the Hall.

It had been agreed at the meeting that the tender process required further clarification and the Chairman had agreed to re-draft the specification for submission to those companies who had provided a quotation for the works.

It was agreed that a further update will form part of an agenda item for the Parish Council’s meeting on 20th February 2017.

16/17.102 CONSULTATION ON ECDC DRAFT LOCAL PLAN

The next consultation phase on ECDC’s draft Local Plan had commenced on 10th January 2017 and would continue for 6 weeks (ending on 22nd February 2017). It would appear that on initial scrutiny of the document that the Parish Council’s original comments had been accepted by the District Council and were included within the current draft.

All members were invited to individually scrutinise the documentation online and any comments that they wished to make be brought to the next full Council meeting on 20th February for ratification prior to submission to the District Council.

16/17.103 MAIN STREET – STREET FURNITURE

Some members of the Parish Council had provided the Clerk with their suggestions for possible works to improve the street scene in Main Street. These included:

Repainting of yellow/white lines.

Refurbishment of street furniture, ie benches, bollards etc.

Refurbishment/replacement of bus shelters.

It was agreed that the Clerk obtain quotations for these items and check with the District Council that these works would fall within the criteria set for the release of S106 monies held by the District Council.

The Chairman informed the meeting that the Town Team were currently in the process of applying for grants to enable the benches to be replaced entirely with more suitable furniture and a progress report would be provided as and when available.

16/17.104 DISTRICT COUNCILLORS REPORT:

Nothing to report at this time.

16/17.105 COUNTY COUNCILLORS REPORT:

No report received.

Items for inclusion on the agenda for 20th February 2017 were noted by the Clerks, these being:

Village Hall

Local Plan

Quotations for street works

Update on School/Leisure Centre project

The meeting closed at 7.42 pm

Signed:

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Chairman

Dated:

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