



Littleport Parish Council

The Barn, Main Street, Littleport,
Cambridgeshire, CB6 1PH

Telephone: 01353-860449 Fax: 01353-860441

E-mail: clerk@littleportparishcouncil.gov.uk or

info@littleportparishcouncil.gov.uk

Clerk to the Council: Mrs Su Field

Clerk Emeritus: Mrs Lynda Clarke-Jones

OFFICE ADMINISTRATION COMMITTEE

Members of the Littleport Parish Council Office Administration Committee are hereby summoned to attend at The Barn on Monday 12th December 2016 at **8.00pm** or immediately following the Open Spaces etc Committee preceding, whichever is earlier

AGENDA

- OA16/1 Public Question Time (up to 15 minutes)
- OA16/2 To receive and approve apologies and absences
- OA16/3 To receive any declarations of interest from Councillors relating to items to be considered at the meeting in accordance with the provisions of the Council's Code of Conduct and from any officers
- OA16/4 To agree budget for financial year 2017/18

Su Field

Mrs Su Field
Clerk to the Council