

## LITTLEPORT PARISH COUNCIL

Minutes of the Cemetery Working Party held at the Cemetery on Monday 12<sup>th</sup> December 2016 at 7 pm

PRESENT: Councillor G Norman  
Councillor C Ambrose Smith  
Councillor P Cox  
Councillor D Jordan  
Councillor J Lee  
Councillor D Murfitt  
Councillor C Webber

IN ATTENDANCE: Clerk  
Clerk Emeritus

CEM16/8 PUBLIC QUESTION TIME  
None.

CEM16/9 APOLOGIES  
Cllrs S Green and S Kerridge – Apologies

CEM16/10 TO RECEIVE ANY DECLARATIONS OF INTEREST  
None.

CEM16/11 VEHICLE PURCHASE

Staff have requested the Parish Council to consider the purchase of a vehicle in order to carry out their daily duties instead of using their own personal vehicles. This was felt would be of more importance now that the Parish Council were responsible for additional areas throughout the village.

A suggestion of a second hand 4x4 was raised with indicative costs. Other suggestions raised were a tractor or a small panel van with an additional gator type vehicle.

Concern was voiced over the suggestion of a tractor insofar as staff occasionally carry out work for other parishes (grave digging etc) and it would not be convenient for a tractor to be driven to those parishes. It was also raised that staff must have access to somewhere to shelter from inclement weather and for taking breaks.

It was AGREED that further investigation be made into the purchase of an appropriate 4x4 vehicle which would carry the Parish Council's logo to ensure that it was only ever used for Parish Council business.

It was further AGREED that ratification of purchase of a vehicle be brought to full Council on 19<sup>th</sup> December 2016.

CEM16/12 CEMETERY FEES

Comparison work had been undertaken by the Clerk Emeritus in relation to the fees that the Parish Council charge for their services in relation to burials at Littleport Cemetery. It was AGREED that the Parish Council would need to raise their charges to bring them into alignment with neighbouring parishes and it was therefore further PROPOSED that the fees would be increased from 1<sup>st</sup> April 2017 to the following which would be brought to full Council on 19<sup>th</sup> December 2016 for ratification:

Interment of body of a still-born child or of a child not exceeding age of 12 years	No charge
Interment of body of a person whose age at the time of death exceeded 12 years	£400
Interment of cremated remains in respect of which an exclusive right of burial has been granted	£100
Funerals arriving at Cemetery after 2.30pm at Council's discretion	£100
Grave Digging	£150
Burial Rights – Earthen grave (single)	£400
Burial Rights – Earthen grave (double)	£800
Burial Rights – Cremated Remains	£180
Headstone not exceeding 0.7m in height	£145
Vase tablet	£95
Flat stone (cremated remains)	£105
Iron Cross	£40
Inscription – headstone each inscription after the first	£80
Inscription – flatstone each inscription after the first	£60
Exhumation – Initial inquiry admin charge	£100
Exhumation of coffin – Price on application	
Exhumation of cremated remains – Price on application	

CEM16/13 TO AGREE BUDGET FOR FINANCIAL YEAR 2017/18

Following discussion it was AGREED that the precept amount for the financial year 2017/18 would remain as that submitted in 2016/17 (ie £62,967).

There being no further business the meeting closed at 7.20 pm.

Signed:

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CHAIRMAN

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DATE