

LITTLEPORT PARISH COUNCIL

Minutes of the Cemetery Working Party held at the Cemetery on Monday 3rd October 2016 at 6 pm

PRESENT: Councillor G Norman
Councillor D Jordan
Councillor J Lee
Councillor C Webber

IN ATTENDANCE: Clerk

CEM16/1 PUBLIC QUESTION TIME
None.

CEM16/2 APOLOGIES
Cllrs S Green, P Cox, C Ambrose Smith – Apologies
Cllrs S Kerridge, D Murfitt – Absent
Meeting in-quorate – Inspection of cemetery took place and items discussed.

CEM16/3 TO RECEIVE ANY DECLARATIONS OF INTEREST
None.

CEM16/4 ELECTION OF CHAIRMAN
Cllr Norman was nominated by Cllr Webber to stand as Chairman for the remainder of the civic year.
Cllr Jordan seconded, Cllr Norman was duly elected to serve as Chairman for the remainder of the civic year.

CEM16/5 EQUIPMENT TRACKING
The Clerk updated the meeting as to the indicative costs of entering into a contract to purchase tracking equipment for the various items of equipment stored at the Cemetery (in the region of £50-£75 per calendar month).
Investigation had taken place and stand-alone trackers could be purchased in the region of £30 per unit.
It was AGREED that one unit be purchased to test effectiveness.

CEM16/6 ARCHAEOLOGICAL DIG – UPDATE
The Parish Council had now received, and paid, the fee from the University of Cambridge concerning the archaeological dig at the new cemetery.

The full report is still awaited and would be placed on the next available agenda.

CEM16/7 REPORT ON COSTS
The Grounds Maintenance Operative requested consideration for purchase of the following items for the forthcoming year:

Mower

It was AGREED that a new replacement door for the electricity meter box needs to be sourced and Cllr Lee confirmed that he would look into this.

Discussion took place concerning the need to increase the area for cremation plots. It was AGREED that the current area be increased by approximately 20 metres along the currently grassed area.

It was acknowledged by those present that space within the cemetery is running out and other areas within the cemetery need to be looked at with a view to utilisation as grave plots whilst the Parish Council is awaiting the new cemetery coming online. Two areas were identified as possible places and these will be looked at further in due course when the need arises.

Whilst it was acknowledged that historically people may have purchased plots who no longer wish to utilise them and this may afford more space within the current cemetery, the logistics of mounting an appeal for people to sell back those plots was considered, at this time, to be inappropriate.

The external façade of 59 Parson's Lane was also inspected and it was AGREED that the Clerk contact the painter to ask for this to be painted in the Spring of 2017.

There being no further business the meeting closed at 7.20 pm.

Signed:

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CHAIRMAN

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DATE