

LITTLEPORT PARISH COUNCIL

Report of a Finance Committee Meeting held at Black Horse Drove Community Centre on Monday 19th September 2016 at 7.15pm

PRESENT: Councillor D Jordan
Councillor C M Ambrose Smith
Councillor D I Ambrose Smith
Councillor J J B Lee
Councillor L Malkin
Councillor D Murfitt
Councillor Dos Santos
Councillor C W Webber
Councillor J Webber

FIN 16/17.21. APOLOGIES: Councillor Green, Cox, Brown, Norman and Wright

FIN 16/17.22 DECLARATIONS OF INTEREST:

FIN 16/17.23 PAYMENTS:

The following payments were made out of meeting for the period 18th July 2016 to 19th September 2016

104048	Petty Cash	100.00
104049	CCC (superannuation)	256.02
104050	Copier Warehouse	23.98
104051	CGM	475.39
104052	G Murfet	88.00
104053	Travis Perkins	38.20
104054	Allen's Skip Hire	25.20
104055	Rest Express (Village Sign)	21.05
104056	Sage	1164.00
104057	Branching Out	67.65
104058	University of Cambridge	18446.38
104059	CCC (street lighting)	1364.47
104060	ECDC (insurance)	161.98
104061	Larkside HR	140.00
104062	Gordon Harrison	47.47
104063	Staff Wages	1035.14
104064	R Jones (window repair)	208.80
104065	CGM	475.39
DD	BT	51.59
DD	CNG	1.71
DD	British Gas	65.62
DD	Barclays Bank & HMRC wages	6160.51

DC	PWLB	4304.65
DD	Fuel Card	45.00
DD	E.on	31.16
DD	Anglian Water	14.26
DD	Anglian Water	23.64
DD	Anglian Water	40.01
DD	Anglian Water	10.73
DD	Fuel Card	46.03
DD	E.on	8.44
DD	BT	51.00
DD	Fuel Card	25.60
DD	CNG	.83
DD	British Gas	67.49
BACS	Barclays/HMRC	5719.37
DD	Fuel Card	22.00
DD	E.on	39.96

FIN 16/17.24 ORDERS FOR PAYMENT

The following orders for payment were confirmed and the cheques drawn

104066	National Pen Promotions	78.59
104066	Littleport Leisure Community Centre	350.00
104068	Thurlow Nunn Standen	6.44
104069	Allen's Skip Hire	106.80
104070	G Murfet	88.00
104071	Copier Warehouse	23.98
104072	Mark Bennett Plumbing & Heating	38.40
104073	T W Electrical	159.82

FIN 16/17.25. BACS PAYMENTS:

The September BACS payments were approved

FIN16/17.26 MONTHLY FINANCIAL STATEMENTS:

The monthly financial statements for August 2016 were received and signed off.

FIN16/17.27 FINANCIAL SERVICES COMPENSATION SCHEME:

The sum protected by banks has been reduced to £75,000 it was agreed the Clerk, Chairman and Vice Chairman explore opening accounts with other banks or institutions, ask ECDC for advice.

FIN16/17.28 BANK MANDATE FORMS:

The Parish Council agreed that in order to facilitate online banking, the Clerk be appointed as a signatory to the Parish Council's accounts. The new bank mandate for Barclays Bank was duly completed and the Clerk was instructed to submit the forms accordingly.

FIN16/17.29 LITTER BINS:

Replacement bins are required at the Skate Park and Parsons Lane Play Area. It was agreed to seek advice from Veolia on bins. Agreed the finance committee would consider out of meeting the purchase of 2 bins by email.

Agreed the bin for the skate park should be moved nearer to the current footpath but to hold off installation until the new cycle/footpath feeding the new schools is completed.

There being no further business the meeting closed at 7.30pm.

Signed:

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Chairman

Dated:

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